

Unit 124 Board of Trustees Meeting Minutes

May 1, 2023

Attendance: John Altman, , Jim Barrett, Bill Brewer, Melissa Hellman, Bert Luken (by Phone), John Meinking, Lew Temples, and John Williams

Not Present: Michelle Barker

The meeting was called to order at 5:32 by President Meinking.

Minutes Adopted:

Upon motion by Lew Temples and second by John Williams, the minutes from the last Board meeting were adopted without objection

New Business:

1. CBA Website

- Potter Orr and Kevin Henry are working on getting the website updated. The Board discussed the level of agency that the webmaster should have over the website and what kind of updates need to be approved. The Board agreed that the webmaster has the agency to make regular updates on the website including choosing which tournaments to feature as long as it includes upcoming CBA tournaments.

2. CBA Portfolio

- 2023 has been much better than 2022 for our holdings. As of 3/25/23 the book value and market value are both up approximately \$13,000. Jim Barrett and John Meinking have access to the TD Ameritrade account. There is currently no need to pull any funds out of the account.

3. CBA Financials for 2022 and 2023

- The preliminary report shows there was a loss of \$9735 for 2022. Financials are improving for 2023. The breakeven table count is approximately 315 tables per month and we did approximately 300 tables in March 2023. With Bill building up his games, the board is hopeful we will be able to reach the breakeven table count in the near future.
- **MOTION:** John Williams moved to approve the financials as presented with Bill Brewer seconding the motion. The motion was passed unanimously.

4. 2023 Tournament Schedule for the CBA

- **STaC:** The board is unsure if Unit 124 can run two STaCs this year or only one. If we can only run one we will plan to run it the week of July 31 – August 6. John Williams will submit the requests and determine if we are allowed to run both STaCs.
- **NLM Sectional:** Bill Brewer presented a proposed budget based on the expectation of 60 total tables in the pairs events and 6 teams in the swiss event. The expected gross income based on these estimates is \$4032. The Board discussed director fees when running local events.
MOTION: Lew Temples moved that the Unit pay local directors \$100 per session to direct Unit-run games. Melissa Hellman seconded the motion. The motion passed unanimously.

Unit 124 Board of Trustees Meeting Minutes
May 1, 2023

Bill Brewer proposed a budget for the NLM Sectional based on the following expenses:

- Table Fees (\$4) - \$249
- Team Fees (\$8) - \$48
- Director Fees (\$100/Session) - \$600
- Food (\$5/person) - \$900
- Advertising (Including running an ad in the ACBL bulletin) - \$300
- Supplied/Misc. - \$100
- **Total Expenses: \$2197**
- **Estimated Net Income: \$1835**

MOTION: Bill Brewer moved to approve the budget for the NLM Sectional. Jim Barrett seconded the motion. The motion passed unanimously.

5. Access to CBA/CBC Data

- The front computer has been replaced and setup to run ACBLScore. The computers now all have access to the Google drive for CBA/CBC data.
- Both dealing machines have been refurbished.

6. Vaccination Protocol

- There was no by-law changes in the past few years to address this topic. Any prior decision was made by the board at that time, meaning the board may revisit the policy at any time.
- The Board discussed comments made by unit members who have approached them about the topic. These comments were mixed between being in favor of lifting the vaccine requirement and a desire to keep it in place. However commenters who wanted the requirement to remain in places stated they would not stop playing bridge at the club if the vaccine requirement were to be lifted. The board also discussed how other ACBL events had been handling vaccine requirements. The Board discussed that many tournaments that were no longer requiring the vaccine were encouraging individuals to wear masks if requested at the table.

MOTION: Jim Barrett moved that the vaccine requirement be lifted at the bridge center and all unit sponsored events. Bill Brewer seconded the motion. The motion passed with a vote of 7-1.

7. Plaques

- Bert, Lew, and John Meinking are all working on updating the plaques. Expectation is that everything will be updated by the next meeting.

8. Defibrillator training

- Individual at the fire department who manages this has been out of the office. Lew will continue to coordinate with the fire department to get this training scheduled.

9. CBC Cleaning

- Cleaning was changed from 5 days a week to 2 days a week, but the cost savings was not as expected. Cleaning has also been insufficient in the bridge center with only two cleanings per week.

MOTION: Lew Temples moved to increase the number of cleanings back to 5 per week. Bill Brewer seconded the motion. The motion was passed unanimously.

**Unit 124 Board of Trustees Meeting Minutes
May 1, 2023**

10. CBC Directors

- Still a need for directors at the CBC. Not necessarily a need for them to manage their own games, but we need to encourage directors to be available to take single sessions as needed for our current managers.

11. Long Term Goals

- The Board will continue to look into the benefits and costs of setting up a financial trust.
- The Board will continue to reach out to community organizations who may have an interest in learning about bridge. John Meinking has volunteered to do a bridge presentation at Linda Costura's church.

Next Trustee Meeting:

The Trustees will meet on _____.

There being no further business, the meeting was adjourned at 6:40 pm.

Respectfully Submitted,

John Altman, Secretary