

**Attendance:** John Altman; Michelle Barker, Pam Campbell, Rob Lail, Tom Mess, Steve Moese, Lewis Temples, and John Williams. Bert Luken was excused from attendance.

The meeting was called to order at 7:03 PM by President Moese.

**Executive Session**

Steve requested the Board to go into Executive Session for the new Board to familiarize themselves and learn what special skills and Unit work preferences Trustees might have. The Executive Session concluded at 7:37 PM. The Board then went immediately into its regular meeting session.

**Regular Meeting**

The minutes from last Board meeting were adopted without objection.

**Conflict of Interest Policy**

Steve asked all Trustees to review the CBA Conflict of Interest Policy. The Annual Conflict of Interest Certification and Disclosure Form should be completed and returned to Tom Mess, Secretary, by January 11, 2022. Tom volunteered to answer any questions Trustees had about the Policy or the Form.

***Pro Forma* Unit Schedule**

Steve shared with the other Trustees the Unit Action and Communication Plan for Key Unit 124 Activities. This Plan is found on the CBA Website under the CBA Board tab.

**Tentative Meeting Schedule**

The Board agreed to the following tentative meeting schedule:

March 3 (Thur) – 5:30PM

May 5 (Thur) – 5:30PM

July 7 (Thur) – 5:30PM

September 8 (Thur) – 5:30PM

November 17 (Thur) – 5:30PM

December 15 (Thur) – TBD

The Board plans to meet at the Cincinnati Bridge Center except for the December 15 meeting. Both time and place of the December meeting will be determined later. If needed, ZOOM meetings will be used.

**Committee Assignments**

The Board agreed to the CBA Committee memberships and key roles for 2022. The Committees, memberships, and Key Roles are found on the CBA Website under the CBA Board tab.

**Communications between Trustees**

Board members stated their preference for communications – phone calls, emails, or text messages. Tom Mess agreed to compile a list of the Trustees' email address and cell phone numbers. He will forward the list when completed.

**Unit Priorities**

Each Trustee was given a chance to state what should be the top three priorities for Unit 124. There was consensus that the top three priorities should be:

- Increase the in-person play of bridge within the Unit;

- Increase CBA membership;
- Make bridge fun

### **New Business**

There were five new business items:

#### **Accounting for the CBC Long-term Lease**

At the suggestion of Bert Luken, the Trustees agreed to post a long-term liability and fixed asset on the balance sheet. This is attributable to the long-term lease obligation CBA has for the Cincinnati Bridge Center at 2860 Cooper Rd. The lease does not expire until 2027.

#### **Table Count Review – 2021**

Steve provided information on how many tables were played at the Cincinnati Bridge Center during 2021. He summarized by saying that table count is inching up.

#### **Implementation of the Cincinnati Bridge Center Card**

The Trustees had agreed at the December meeting to offer the Cincinnati Bridge Center Card to CBC players. The annual donation for the card will be \$30, although players may donate more. The Trustees further agreed that if players choose to load \$ on the CBC card, there would be a surcharge of 2.5% for the administrative costs for Square D processing. Similarly, if a player uses a credit card for paying entry fees, there will be a 2.5% surcharge.

#### **COVID-19 Exposure Protocol**

Due to a player self-reporting a positive COVID-19 test the day after playing at the CBC on 12/29/21, the Board decided to develop a Unit 124 COVID-19 Game Exposure Protocol. Steve Moese and Tom Mess agreed to draft the protocol, which will be shared with the Trustees. If a majority of the Trustees agree to the protocol via email, the protocol will be implemented immediately.

#### **Matt Granovetter Sanction Request/Publicity request**

Matt has received an ACBL game sanction for a Thursday afternoon on-line game for a charitable organization. He asked that the Board waive the 30-day waiting period and provide publicity for the new game.

Upon motion by Tom Mess and seconded by John Williams, the following resolution was adopted by a vote of 6 in favor, 1 against, and 1 abstention:

That the CBA Board waive the 30-day waiting period for the Matt Granovetter ACBL game sanction and provide publicity for the new game consistent with past practice.

### **Adjournment**

There being no further business, the Board adjourned at 9:17PM.

Respectfully submitted,

Tom Mess  
Unit 124 Secretary