

CBA Board Meeting Minutes – October 20, 2015

The meeting was called to order at 5:02 P.M. In attendance were John Meinking, Steve Moese, Campbell, Susan Wisner, Mike Purcell, Nalin Mehta, and Larry Newman. Absent were Tom Mess and Sonya Wilson. A. J. Stephani (*ex officio member*) was also in attendance. Mike Lipp attended for part of the meeting.

The Minutes from last meeting were reviewed and approved as amended.

NLM Sectional – 29.5 Tables Saturday and 16 Tables on Sunday. The tournament was profitable (details pending completion of accounting).

Spooktacular Sectional – Everything is ready. Might need chairs (tables are available in the trailer). Hospitality is ready.

North American Pairs Nov 14-15 – Hospitality and cleaning ready. Kit Overpeck is the District 11 Coordinator. The Board is looking for a coordinator to work with the District to coordinate the event. Extra cleaning is scheduled for this event.

Elections – All set to go. John checked with the Joe Muenks and all needs are met. The Board asked for a proposed policy to manage publicity for elections at the center. Steve will create language for approval by the Board. Will add to the existing use of space policy.

Holiday Party Thursday Dec 10, 2015 – Melanie Onnen and Diane Thaller will manage the party. Melanie will direct. On-line sign-ups proposed by John will work but we will need to collect the money on game night. Need to have a manual sign-up list or way to register other than on line. AJ to get Steve the .pdf for the flyer. The fee will be \$25 including meal and play.

The Board plans an **Annual Membership Meeting** on Tuesday evening December 15, 2015 at 5:30 PM in the CBC. All Unit members are encouraged to attend. The agenda will be made available at the meeting.

John M will plan the **end-of-year Board meeting** for December 14th or 16th. Location TBD.

D11 GNT January 30-31 - Coordinator needed. The Board is looking for a volunteer to manage Hospitality.

Finances – P&L. Table count is down 1.8% Mon Eve, Wed Morn, and Fri Morn are up, but the rest of our games are down. Costs are up year-on-year as expected. The CBC is operating at breaking even. Balance Sheet is sound. Investment Income: over \$4,400 YTD and over \$8,700 since inception in early 2014. All these number available on the Q3 financial reports.

CBC Lease Renewal - The Board has reviewed a proposed rent for renewing our lease from the CBC building owner. The quote is 2.25% increase in rent per year for the next 10 years. The owner also expects us to pay for capital improvements to the building and parking lot. He has proposed an amortization schedule for the capital costs. The board is reviewing the proposal and recommends we negotiate better terms. Robert Brown will negotiate on behalf of the CBA.

Nancy Sachs Fund (NSF) – The NSF Committee recommends a Mentor Award funded by the NSF. The award will be decided on by a committee of three people. The Board questions the need for yet another plaque. Mike P will consult with Paul about the plaque. The Board is very supportive of the proposal and will bring a motion to vote next meeting.

The meeting was closed at 6:10 PM to discuss a confidential matter. We adjourned at 6:48 PM. The Board unanimously approved a contingency of \$2,000 to review our lease agreement's terms and conditions for clarity and enforcement.

Respectfully Submitted for the Board,
Steve Moese, Vice President